



WIBO Bridgeport
Led By Us & Associates

1123 Main Street
Bridgeport, CT 06604

WIBO's mission is to enable small business owners and budding entrepreneurs from underserved communities to obtain financial success by starting, operating, and building successful businesses that develop economic power, provide jobs, and improve communities.

WIBO helps bring business ideas to life through a 10-week “**How to Build a Growing Profitable Business**” workshop. For 10 weeks participants will be learning and putting into action the steps to start their business or improve an existing business. Participants in the WIBO 10-week or 16-Week Workshop gain a solid foundation to start and grow a profitable business.

Work Group Leader

Workgroup Leaders are the backbone of the WIBO 10-Week Workshop experience and set the tone for the cohort experience. As a mentor to the entrepreneurs and fellow volunteers, WGL determine the standard of commitment and excellence expected from each participant in the workshop.

- The Workgroup Leader is the main point of contact with the participants.
- Workgroup leaders guide and support participants as they work through their business concept.
- Class facilitator responsible for homework review and leads the first half of class; 10-week commitment
- Serves as a mentor to participants as they maneuver through figuring out their business models
- Hold participants accountable to the WIBO Way

Class Format

- 3 hour
- 1 ½ hour homework discussion / 1 ½ hour new topic discussion
- Highly participatory
- Case study based discussion

Class Details

- Location: All Sessions are conducted via ZOOM
- Start Date: Tuesday March 16, 2021
- End Date: Tuesday June 08, 2021

One- time Stipend:

- \$ 850.00 paid at the completion of 11-week commitment with WIBO

QUALIFICATIONS

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

EDUCATION and/or EXPERIENCE

Mentoring and coaching a diverse audience. Preferably with an entrepreneurial background.

COMPUTER SKILLS

The ability to understand more advanced computer skills and be proficient in the advanced knowledge of software such as Microsoft Word, Excel, PowerPoint. Familiar and comfortable with Social Media Platforms such as Facebook, Instagram, LinkedIn. Understand how to manage and lead a Zoom session and maneuver through platform functions. Overall convert with online technology with a willingness to learn.

OTHER SKILLS AND ABILITIES

Exceptional organizational and communication skills, ability, and confidence to interact with varied constituencies, a self-motivated team-player who can energize and lead both co-workers and volunteers. Dedication, flexibility, attention to detail and creativity a must.

To apply:

Submit Cover Letter and Resume

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